



CHECKLIST

- Start with at least 4-8 weeks of lead time. You may need more time – it depends on your type of sign project, landlord approvals, engineering, and sign permit requirements.
- Check your budget. Expect to put down a 50% deposit at the time of purchase.
- If you are going to need a logo, now is the time to hire a graphic designer. (CND Signs & Printing provides graphic design services.)
- Look for a sign company that is licensed and insured.
- Hire a company that manufactures, installs, and services their own signs, as they can warranty the product directly.
- It is good idea to get your your sign design approved before you sign a lease.
- Ask your sign company to prepare a proposal based on the sign criteria or city sign ordinance.
- When comparing proposals make sure the specs are apples to apples: design, size, material brands, thickness, colors, fonts. When required, confirm the proposal includes permits and engineering.
- Depending on the city where your signage will be installed, exterior wall and free standing sign permits can take to several weeks to approve. You need to factor this time into when your signage will be installed.
- Before your electrical signs are installed, have your electrician run the proper electrical. For wall signs, a junction box needs to be installed within six feet of signs. Your landlord may require you to install a timer or photo cell. For free standing signs (monuments and pole signs), have you electrician run power to the area base of each sign.

CND Signs & Printing is available to assist you with all of your signage needs.

Call (512) 394-5421 or visit www.cndsigns.com